

No.F.21011/12/2005-GAD
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT
Mizoram Secretariat, Mizoram New Capital Complex (MINECO), Aizawl-796001

Dated Aizawl, the 15th October, 2024

OFFICE MEMORANDUM

Attention is drawn to the contents of this Department's OM No.F.21011/12/2005-GAD Dt. 27/10/2009 and OM. No.F.21011/12/2005-GAD Dt. 7/3/2011. In spite of instruction issued by the Government it has come to the attention of the Government that some officials are undertaking tours without obtaining prior approval from the appropriate authorities.

On the above context, it is felt necessary to reiterate the following guidelines to the concerned for strict compliance:

1. Tours of Administrative Head:

Prior approval of the Chief Secretary should be taken for all official tours, both within and outside the state.

2. For officers in the Secretariat & Directorate:

All officers & officials intending to perform official tours within and outside the state should positively obtain approval of their respective Administrative Head of Department.

Sd/- VANLALDINA FANAI

Commissioner & Secretary to the Govt. of Mizoram
General Administration Department

Memo No.A.35035/1/2024-DTE(TRP)

Dated Aizawl, 22nd October, 2024

Copy to :-

1. The Joint Director (OP), Transport Department
2. All DTO, Mizoram
3. All Group 'A' Officers under Directorate of Transport
4. Guard File.

For information and wide circulation amongst their respective subordinate Officers and staff.

(Er. R. LALRAMMAWIA)

Director

Transport Department

Mizoram : Aizawl

